

36. M.L.I.Sc. (One year)

1. **Library and Society:** Five Laws of Library Science; History of libraries Library Movement in India with special reference to Library Movement in Telangana State: Library Legislation in India; Library Organization & Associations; Types of Libraries; National Libraries and Documentation Centers; IPR, Copyright Act, Delivery of Books Act, Library Education in India.
2. **Library Management:** Management Theory & Principles; Application to Library & Information centers; Library Planning- Components of Library & Building etc.; Human Resources Management – Committees, Authorities, Planning, staffing; Library Governance-Rules & Regulating, Records, Statistics, Annual Reports; Financial management & Budgeting; Collection Management & Maintenance.
3. **Information Sources & Services:** Information Sources – Primary Sources Secondary Sources and Tertiary Sources; Types of Bibliography; User Needs; Reference Services; Information Services; Information Consolidation & Repackaging Services – Indexing, Abstracting, Translation
4. **Computer Application and Networking:** Computer and its Application in Libraries; Computer Hardware & Software; Library automation ; Resource Sharing & Library Consortia; National Networking ; NICNET, ERNET, & INFLIBNET etc.
5. **Library Classification : Classification –** Need, Purpose, Functions; Growth & Structure of Knowledge; Normative Principles & Species of Classification; Study of Classification Schemes- DDC,CC,UDC; Principles of Facet Sequence & Helpful Sequences; Postulation Approach-Round and Levels; Fundamental Categories; Notation – Types & Qualities, Mnemonics & Devices; Phase relation and Common Isolates.
6. **Library Cataloging Theory & Information Retrieval :** Catalogue Need and Purpose & Functions; physical Forms & Inner Forms; Development of Catalogue Codes- AACR2, CCC; Types of entries _ Main Entry *& Added Entry etcv,; Economy in Cataloguing – Simplified, Selective & Union Cataloging ; Subject Cataloging – Subject Heading & Indexing Techniques Types of Cataloguing, Bibliographic Standardization – ISBD, MARC, CCF, MARC 21.